



Subject: COVID-19 (Coronavirus)

Fortune International LLC is dedicated to ensuring our products are of the highest quality and safety. Therefore, we will continue to promote food safety through following the FDA (Food and Drug Administration), SQFI (Safe Quality Food Institute), state, and federal Current Good Manufacturing Practices (CGMPs).

Furthermore, we will continue to promote the following healthy hygiene practices with all employees:

- Any employees exhibiting any symptoms of illness are not to report to work.
- All employees in our processing facilities are required to wear head coverings, aprons, and sanitary gloves.
- Good handwashing procedures are always to be followed by all employees. Proper handwashing techniques and additional sanitizer are posted by all handwashing sinks.
- All employees are to wash their hands utilizing good handwashing techniques outlined by CGMPs and the CDC.

The Quality Team is working with our Production Management to monitor food safety and wellness in our facilities.

- All facilities are now restricted to employees only. All vendor visits, company tours, and non-staff access to company property have been eliminated.
- Company travel has been restricted to ensure employee and customer safety.
- In accordance to our SSOPs, surfaces in our production areas are regularly cleaned and verified via ATP swab testing onsite.
- Additional signage outlining handwashing techniques, covering coughs and sneezes, and outlining COVID-19 and techniques to lessen contact were hung around our warehouse and office.
- The sanitation teams work around the clock to wash and sanitize all areas.
- The facility is continually monitored to ensure the prevention of cross-contamination.

Since this is a quickly changing situation, we are closely following the CDC's guidelines (https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html) regarding COVID-19. If you have any questions or concerns, please do not hesitate to contact our Quality Team.

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